

## IQAC - Minutes of Meeting

Date: **30<sup>th</sup> March 2024**  
Time: **02:00 PM**  
Venue: **Mini Auditorium ASM's CSIT**

Following Members were present for the meeting.

Sr. No.	Name	Designation
1	Dr. Lalit J. Kanore, Principal, CSIT	Chairman
2	Dr. S. J. Bokephode, Director ASM's IPS	Management Representative
3	Mrs. Priya Janjalkar CEO	Member
4	Mrs. Trupti Kadam Teacher Representative	Member
5	Dr. C. D Sonawane Teacher Representative	Member
6	Mr. Babasaheb Chandekar Administrative Officer	Member
7	Mr. Amar Gaikwad Administrative Officer	Member
8	Mr. Akshay Barge Local Society Member	Member
9	Ms. Soumya Shinde Student Nominee	Member
10	Mr. Vaibha Aher Alumni	Member
11	Mr. Umesh Employer Nominee	Member
12	Mr. Sanket Gadge Industrialists	Member
13	Mr. Sachin Shinde Stakeholders Nominee	Member
14	Mrs. Sarita Goyal IQAC co-ordinator	Member Secretary

**Item 1:** To read and confirm the minutes of last IQAC Meeting.

Draft of the minutes of the previous meeting read out by member secretary and the same was confirmed unanimously by all members of the committee.

**Item 2:** To review progress of Academic activities for the Academic year 2023-24.

The IQAC meeting reviewed the progress of academic activities for the Academic year 2023-24. In the meeting, it has been discussed regarding curriculum enhancements, teaching methods, student performance, research, infrastructure, and quality assurance. Prof. Priya Janjalkar, CEO presented report of CCE's conducted by course teachers.

**Item 3:** To review report of INCON 2024

IQAC co-ordinator presented report of INCON 2024, she also discussed the challenges faced in organizing such a big event.

**Item 4:** To review the submission of AQAR 2022-23.

The IQAC meeting reviewed the submission of the Annual Quality Assurance Report (AQAR) for the academic year 2022-23. They acknowledged its timely completion and discussed achievements, challenges, and future plans outlined in the report.

**Item 5:** To review CO attainment levels of all courses of semester 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Sem of A. Y. 2023-24

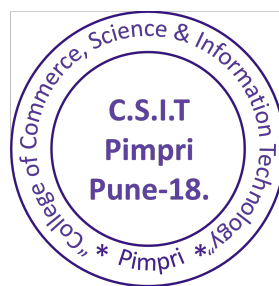
Course co-ordinator presented course attainment levels for each course of semester 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> of A. Y. 2023-24. Partial attainment level of PO for A. Y. 2023-24 batch is calculated and is presented by Dr. C. D. Sonawane. It is observed the PO attainment level is marginally better than the targeted attainment level.

**Item 6:** To review university examination results.

Professor Priya Janjalkar, CEO presented the analysis of result of April- May 20223 theory examination conducted by SPPU. The pass percentage of the students is found satisfactory.

**Item 7:** To discuss any other issue/ subject mentioned by any member of committee.

As there was no other item to discuss, the meeting was adjourned. Member secretary proposed vote of thanks.



  
**IQAC Co-ordinator**

**Date: 30/03/2024**

**To,**  
**Committee Member,**  
**IQAC,**  
**ASM's College of Commerce, Science and Information Technology**  
**Pimpri, Pune-18.**

**Subject: Notification & Agenda of IQAC meeting.**

Dear Sir/ Madam,

You are requested to attend the meeting of Internal Quality Assurance Cell (IQAC). The details of the meeting are as follows:

**Date: 30<sup>th</sup> March 2024**

**Day: Saturday**

**Time: 2.00 p.m.**

**Venue: Mini Auditorium ASM's CSIT**


The agenda for the meeting is as follows:

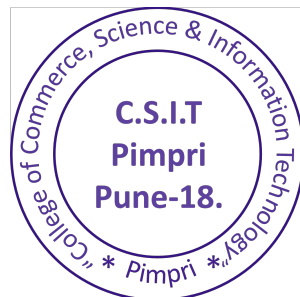
- ❖ To read and confirm the minutes of last IQAC Meeting.
- ❖ To review progress of Academic activities for the Academic year 2023-24.
- ❖ To review report of INCON 2024.
- ❖ To review the submission of AQAR 2022-23
- ❖ To review university examination results.
- ❖ To discuss any other issue/ subject mentioned by any member of committee.
- ❖ To discuss any other issue/ subject mentioned by any member of committee.

You are kindly requested to attend the same.

Thanking you,

Yours sincerely,

  
**Asst. Prof. Sarita Goyal**  
**IQAC Coordinator**



  
**Principal**  
College of Commerce, Science &  
Information Technology  
S. No. 29/1+2A, Pune-Mumbai Highway,  
Pimpri, Pune - 411 018.