College of Commerce Science & Information Technology

(IQAC)

Brief Profile & Progress Report

2023-2024

INDEX

IQAC

Preamble: In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, Internal Quality Assurance Cell (IQAC) at ASM's Institute of professional studies has been established with the following Vision, Mission and Objectives:

IQAC – Vision:
To stive for continuous improvement in the quality of education, quality evaluation, promotion, and sustenance of Academic and Administrative activities.

IQAC – Mission:
To develop a conscious and consistent system that will act as catalyst in encouraging all stakeholders to strive for quality improvement persistently, to motivate course teachers and learners to improve effectiveness of teaching-learning experience and to improve evaluation procedures by adopting innovative and latest techniques and technologies.

IQAC – Objectives:

➢ Enhance the quality of teaching, research, extension, and administrative activities within the institution.

➢ Actively contribute to formulating performance indicators for faculty members.

➢ Establish and maintain a centralized data mechanism for various administrative departments.

➢ Serve as a unified source for all statistical information pertaining to the institute.

➢ Conduct regular meetings for faculty and students to discuss and evaluate quality parameters.

➢ Solicit feedback from students regarding the performance of teachers.

➢ Encourage continuous improvement in the quality of teaching by consistently motivating course teachers, course coordinators, and the Director.

➢ Define parameters for assessing course attainment levels.

➢ Establish target attainment levels for all types of courses.

➢ Pursue accreditation from various accrediting institutions, including NAAC, ISO, NBA, to enhance the institute's overall standing.
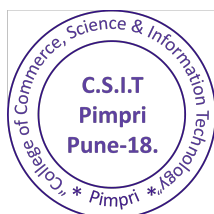
IQAC Annual Report-2023-24:

a) Composition of IQAC-2023-24:

Sr. No.	Name	Designation
1	**Dr. Lalit J. Kanore**, Principal, CSIT	Chairman
2	**Dr. S. J. Bokephode,** Director ASM's IPS	Management Representative
3	**Mrs. Priya Janjalkar** CEO	Member
4	**Mrs. Trupti Kadam** Teacher Representative	Member
5	**Dr. C. D Sonawane** Teacher Representative	Member
6	**Mr. Babasaheb Chandekar** Administrative Officer	Member
7	**Mr.Amar Gaikwad** Administrative Officer	Member
8	**Mr. Akshay Barge** Local Society Member	Member
9	**Ms. Soumya Shinde** Student Nominee	Member
10	**Mr.Vaibha Aher** Alumni	Member
11	**To be nominated** Employer Nominee	Member
12	**Mr. Sanket Gadge** Industrialists	Member
13	**Mr. Sachin Shinde** Stakeholders Nominee	Member
14	**Mrs. Sarita Goyal** IQAC co-ordinator	Member Secretary
15	**Mr. Rushi Durge**	Member

a) **Major Decisions Taken by IQAC during A.Y. 2023-24:**

➢ All three meetings were conducted with the aim of improving the overall quality of teaching, learning, and administrative documentation processes, as well as ensuring the submission of the AQAR for 2022-23. The following decisions/actions were taken by the IQAC committee:

➢ The IQAC has taken the initiative to ensure the timely completion of AQAR procedures. Accordingly, the Internal Quality Assurance Cell (IQAC) has prepared and submitted the Annual Quality Assurance Report (AQAR) for 2022-23 and initiated steps for its thorough review and documentation within the stipulated period

➢ .The IQAC has resolved to address the workload concerns by approving the recruitment of additional staff. Furthermore, the IQAC has also resolved to prepare a salary budget for the year 2023-24, taking into account the expenditure from the previous year.

➢ The IQAC proposes to explore opportunities for introducing new courses and programs aligned with emerging industry demands and academic trends, starting from the Academic Year 2024-25. Additionally, the committee recommends increasing the intake capacity of existing courses to accommodate the growing interest and demand among students.

➢ The IQAC has resolved to implement a range of innovative technologies and interactive learning methods at the College of Commerce, Science, and Information Technology. This includes enhancing library resources by incorporating OPAC, NDLI, and Knimbus, and facilitating student registration for MOOC certifications on platforms such as edX. Furthermore, initiatives will focus on introducing "Automation Anywhere" through Coursera and AWS to equip students with advanced skills in automation and cloud computing.

➢ The IQAC has taken several initiatives to enhance the academic and professional development of faculty and students. These include organizing a Faculty Development Program (FDP) focused on CO-PO mapping, Workshop on implementation of NEP2020 & Career guidance. The IQAC also facilitated MOUs for academic and research collaborations.

➢ The Internal Quality Assurance Cell (IQAC) has undertaken several initiatives to promote and support research activities within the institution. To encourage faculty members to actively participate in academic events, the IQAC has resolved that staff can publish their research papers and attend the INCON 2023-24, Research Conference without incurring any fees, particularly for seminars organized by the ASM Group. This measure is intended to reduce financial barriers and motivate greater involvement in research endeavors. Additionally, to enhance research output and streamline publication processes, the IQAC has decided to establish an ABC Account at the College of Commerce, Science, and Information Technology, Pune.

➢ The IQAC committee has duly noted and resolved the management's appointment of Dr. Lalit Kanore as the Principal of CSIT College, effective from September 27, 2023.

➢ Considering the university examination schedule for May 2024, the IQAC has authorized the Examination In-Charge to prepare the examination timetable in accordance with the guidelines and procedures outlined in the university circular.

➢ The IQAC arranged a session on Intellectual Property Rights (IPR) to raise awareness among faculty and students

➢ The IQAC has resolved to analyze the feedback received from stakeholders, identify any shortcomings, and implement corrective measures based on the suggestions received.